

Form 15  
*Building Act 1993*  
 BUILDING REGULATIONS 2018  
 Regulation 186(1)

## Application for Occupancy Permit

**To:** Relevant Building Surveyor

**From:**

This application is made by the 'owner' or 'agent of owner' of the property.

Name of Applicant: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 ACN/ARBN: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code  
 Email Address: \_\_\_\_\_ Telephone \_\_\_\_\_

In accordance with Section 42 of the Building Act 1993, I hereby apply for an occupancy permit for the building at:-

<b>Property Details:</b>	Address:		
	Property		
	Lot	LP/PS	
	Volume	Folio	
	Municipal District Of:		

**Nature of Application: (tick if applicable)**

- New Building
- Amendment to an existing occupancy permit
- Alteration to an existing building
- Change of use of an existing building
- Place of Public Entertainment
- Other

**Building Practitioners and Architects who were engaged in the building work**

Architect: \_\_\_\_\_  
 Builder: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Use Applied For:	Part of Building	Proposed Use	BCA Class

**Certification by Owner and/or Agent of Owner**

I certify that all the building works have been carried out by me and/or under my supervision and does comply with all the relevant Australian Standards and Building Code of Australia (BCA) as applicable. The following requirements have been installed as listed below and as required by the Building Code of Australia and have been checked by me.

<b>House Energy Rating Requirements</b> (All works are consistent with the house energy report including specified insulation values And BCA parts 3.12.4 & 3.12.5 – ductwork to achieve R1.0, Solar water heater complying with AS4234-2008 (where reticulated gas system must be gas boosted) or minimum 2000ltr rain (roof catchment minimum 50 sqm) water tank connected to all sanitary flushing facilities.	Yes / No / N/A
All artificial lighting has been carried out in accordance with the lighting design and/or does not exceed 5W/m2 in a Class 1 part and 3 W/m2 in a Class 10a part.	Yes / No / N/A
<b>Performance Solutions / Regulation 233 Dispensations</b>	Yes / No / N/A

All works have been carried out in strict accordance with any approved performance solution statement / consent to partial compliance.	
<b>Permit Conditions</b> - All conditions imposed on the building permit have been complied with.	Yes / No / N/A
<b>Fire Rated Walls</b> All relevant fire rates walls (including separating walls) have been constructed in accordance with the approved building permit documentation / manufacturers specifications and achieve the required fire resistance level 60/60/60.	Yes / No / N/A
<b>Plumbing Compliance</b> (including roof, gutters/downpipes, stormwater, sewerage, cold/hot water, gas, rainwater tank, mechanical (heating and/or cooling), septic tank, etc) Plumbing certificate of compliance enclosed.	Yes / No / N/A
<b>Bushfire Requirements AS3959-2009</b> (installed and constructed as per the approved documents and Australian Standard) Bushfire Attack Level compliance achieved: <b>LOW 12.5 19 29 40 FZ (circle)</b>	Yes / No / N/A
<b>Termite Certificate (Parts A &amp; B)</b> of installation for the treatment of primary building elements in accordance with NCC 3.14 and AS 3660.1. A durable notice must be permanently fixed to the building in a prominent location such as a meter box.	Yes / No / N/A
<b>Electrical Certificate</b> (Prescribed & Non-Prescribed issued by A Grade Electrician) Electrical compliance certificates enclosed	Yes / No / N/A
<b>Waterproofing (internal)</b> installed to AS3740-2010 (shower area, bathrooms, water closets, laundry, etc)	Yes / No / N/A
<b>Waterproofing (above ground)</b> installed to AS4654 Part 1 & 2 - 2012 (balcony & roof terraces)	Yes / No / N/A
<b>Glazing AS1288-2006 &amp; AS2047-2014</b> (includes all windows, shower screens, balustrades & doors) Glazing certificates enclosed.	Yes / No / N/A
<b>External Cladding System</b> has been installed in strict accordance with the building permit documentation / drawings and manufacturer's installation specification manual.	Yes / No / N/A
<b>Fire Place / Flue (Solid Fuel OR Gas)</b> has been installed in strict accordance with the Manufacturers Installation Manual and NCC Part 3.10.7.	Yes / No / N/A

**Signature:** .....

**Name:** .....

**Date:** .....

**Owner**

**Statement of Compliance with Building Permit**

This statement is provided to the Relevant Building Surveyor advising that the building works have been carried out in accordance with the approved Building Permit drawings / documentation, and good building practice.

**Signature:** .....

**Name:** .....

**Date:** .....

**Agent of Owner / Builder**